



BK Story Voyager Mobile Library
Coordinator and Educator BK Story Voyager
Job Posting

The St. Nicks' Division of Youth and Education is looking for a Coordinator for their mobile book bus, the BK Story Voyager. Job Description St. Nicks Alliance is a non-profit, community-based organization with the mission to improve the quality of life of residents of Greenpoint-Williamsburg in Brooklyn.

In fall 2015, St. Nicks Alliance launched its BK Story Voyager, a new mobile book bus designed to create an enticing and stimulating reading atmosphere for students and families at local schools and after school centers. The BK Story Voyager is the flagship of St Nicks' Literacy Immersion Initiative which integrates schools, family and community in an effort to increase the number of children who read at or above grade level.

The BK Story Voyager Coordinator will oversee all aspects of the BK Story Voyager, including its operations and programming that will enable the BKSVM to expand its reach and maximize its impact on youth and community.

Essential Job Functions include, but are not limited to:

Operations:

- Coordinate schedule to afterschool centers and community events.
- Continually stock and inventory bookmobile with a diverse selection of books, resources, games, and literary materials.
- Manage cataloging system.
- Work with drivers to ensure routine maintenance and repair needs are met.

Programming:

- Create and implement multi-disciplinary programming and activities designed to increase K-5 students' love of reading.
- Develop consistent routines regarding how to borrow, store and return books as well as how to select appropriate reading materials based on age and reading levels.
- Develop professional relationships with bus drivers, site directors and activity specialists in order to optimize the BKSVM experience for both students and staff.

Qualifications

- Bachelor's degree in Elementary Education, Library Sciences, Literacy, Child Development. Master's Degree is a plus.
- 2+ years experience implementing age-appropriate literacy lessons/activities and effective behavioral management strategies with elementary age students in both classroom and small group settings.
- Ability to effectively interact with a diverse population of students from various educational, cultural and socio-economic backgrounds as well as exhibiting sound judgment and maturity in dealing with the public and St Nicks staff.
- Strong planning, organizational, interpersonal, and problem solving skills.
- Computer literate--Microsoft Suite and Google Suite a must, online databases and internal catalog system a strong plus.
- Ability to lift and carry 10-25 lbs and push and pull objects weighing 10-25 lbs.
- Clean background check as per DYCD, DOH, and DOE
- Candidates who are artistically/musically inclined, have experience in working in library settings as well as having teaching experience in urban areas are highly encouraged to apply.

HOW TO APPLY

Please submit a resume and tailored cover letter to youthresumes@stnicksalliance.org with "Education Specialist/Mobile Library Coordinator" in the subject line

Job Type: Full-time

Pay: \$60,000.00 - \$65,000.00 per year

Benefits:

- 401(k)
- Health insurance
- Paid time off

Schedule:

- Monday to Friday

Ability to Relocate:

- Brooklyn, NY 11211: Relocate before starting work (Required)

Work Location: In person