

### Small World Early Childhood Center Teacher

## Job Description

#### **About St. Nicks Alliance**

St. Nicks Alliance is a nonprofit, nonsectarian community-based organization founded in 1975 with the mission to transform lives of low- and moderate-income people through employment, education, housing, and health care. We deliver impactful services with measurable outcomes to children, youth, adults, and the elderly. As a civic anchor, we carry out this mission within the context of building a sustainable community for all people through the arts, environmental advocacy, and urban planning.

#### **About Youth and Education**

Established in 1994, St. Nicks Alliance's Youth and Education serves more than 6,000 North Brooklyn youth each year. Through a wide-range of programs, children and youth are empowered to successfully advance through the stages of education and into young adulthood with the core competencies to thrive. In partnership with schools, families and community, St. Nicks Alliance's holistic approach to transformation combines youth development, academic enrichment, health and wellness, arts learning and post-secondary readiness.

## **About the Opportunity**

St. Nicks Alliance's Small World Early Childhood Center is a highly regarded learning center for children ages 2-5 years old. Under the direction of the Early Childhood Director, the head teacher will be responsible for assisting with the planning and implementation of developmentally appropriate curriculum and addressing the social, emotional, physical and cognitive needs of the individual students in his/her care. The Teacher will provide a child centered educational environment which encourages learning through exploration and discovery and promotes the development of a positive self-image. Curriculum and activities must be consistent with NYC DOHMH, NYC DOE ACS, CSBA and St. Nic's Alliance. This position is a member of DC37 Local 205.

### **Essential Duties and Responsibilities**

- 1) Promote and maintain quality early childhood services.
- 2) Ensure children are well cared for and supported at all times.
- 3) Ensure staff feel supported in their work.
- 4) Educate parents in their child's early development and encourage parents as partners in the education process.
- 5) Ensure that the environment is safe/healthy and supportive/responsive for young children.
- 6) Encourage and contribute to a collaborative and genuine learning environment.
- 7) Meet the regulatory requirements of the classroom.

### Leadership & Resource Development

- Planning and implementing a developmentally appropriate curriculum that supports and stimulates each child's individual development using working experience, education, and community resources.
- Ensuring the supervision, safety and health of children at all times. Creating, building and modeling and supporting a respectful, responsive and engaging learning and working environment.
- Providing support to classroom staff concerning appropriate early childhood practices on an informal, formal, and ongoing basis.

#### Program Management and Assessment

- Building positive relationships with families. (engaging and communicating verbally, electronically, physically)
- Maintaining a clean, safe, healthy and positive environment by following all regularity practices and observing/interacting with students throughout the day to support their growth and development.
- Participate in St. Nicks Alliance ECC, St. Nicks Alliance program events such as open houses, family events and curriculum night.
- Create and implement stimulating lesson plans promoting exploration, creativity, and discovery following the Best practices using TSG (Creative Curriculum)for lesson activities and student observations/assessments.
- Observe and assess student work/development on a quarterly basis using an authentic assessment system (TSG).

# Safety & Supervision:

- Adhere to all St. Nicks Alliance, DOH, DOE requirements regarding Performance Standards and safety including: fire drills, trips, gross motor activities and daily educational schedule
- Prepare for remote learning days, if needed.
- Document and maintain student data and files. Creating and monitoring and assessing student growth and development. Adapting lessons and activities to meet the child's needs, if applicable.
- Participate in community walks, gross motor activities, class trips
- Support assistant teacher in the maintenance and organization of the classroom including student attendance records and meal count, class materials.

## Collaboration & Communication

- Maintain positive and confidential communication with students and families.
- Promote and model a positive welcoming and responsive learning and working environment.
- Respect and celebrate multicultural, linguistic, social racial religious diversity amongst students, staff and families.
- Sharing information regarding students work on a monthly and strength-based manner for example though the use of monthly family curriculum letter, Posting photos and narrative on google classroom at least three times a week, preparing photos and description for the monthly program wide newsletter. Sharing educational goals and student experiences on 7 documentation boards on a monthly basis.

- Attend and participate in all team and departmental meetings (monthly) family events (quarterly) and fundraising events (annually).
- Attend all required training and professional development workshops (15 + hours a year). .
- Other duties as assigned by the Early Childhood Director.

## Must Have Core Competencies, Knowledge, Skills and Education

- Maintain a quality early education program including understanding of child development needs addressing students needs.
- Genuine appreciation of working with young children and meeting the needs of the youngest members of the diverse and welcoming school community.
- Demonstrate models and teach reasoning, respect responsibility, flexibility, self advocacy, critical thinking/problem solving skills with humor and joy.
- Meet the needs of the children, staff, families, branch and community.
- Key understanding and willingness to learn/adhere to child development, PKFCC, ECERS, CLASS, Creative Curriculum, TSG, Pyramid Model.

## Minimum Requirements

• Bachelors in Early Childhood Education

## Preferred Education Requirements:

• Hold or are enrolled in Master's in Early Childhood Education

#### **Desired Requirements:**

- NYS Teacher Certification in ECC (birth to five)
- Bilingual in Spanish, Polish, French, Italian, Japanese

#### **HOW TO APPLY**

Please submit a resume and tailored cover letter to youthresumes@stnicksalliance.org with "Childhood Center Teacher" in the subject line. St. Nicks Alliance is an Equal Opportunity Employer who encourages people of diverse backgrounds and experiences to apply. St. Nicks Alliance does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Job Type: Full-time

Salary: \$45,000-\$72,000 based on level of education and certification

#### Benefits:

- 401(k)
- Health insurance
- Pension
- Paid time off

# Schedule:

• Monday to Friday

Ability to Relocate:

• Brooklyn, NY 11211: Relocate before starting work (Required)

Work Location: In person