

PT ESOL Instructor – Adult Education (In Person)

Who we are:

St. Nicks Alliance, a North Brooklyn based community organization, seeks to transform lives of low- and moderate-income people through employment, education, housing, elder care and social services. We do this by delivering impactful services with measurable outcomes to children, adults, and the elderly. As a civic anchor, we carry out this mission within the context of building a sustainable community for all people through the arts, environmental advocacy, and urban planning.

We are currently seeking a part-time ESOL instructor for our workforce development center at 92 Throop Avenue in Brooklyn.

What you'll do:

St. Nicks Alliance Workforce Development Center seeks part-time ESOL instructors to teach English in person to adult students in a way that is dynamic and contextualized for students' practical use. These positions require creativity and dedicated ESOL instructors particularly experienced with adults to teach a range of ESOL levels 1–5. Various schedules are available, including: mornings, evenings, and Saturdays. The part-time ESOL instructor reports to the adult education program manager.

Specific duties include, but are not limited to:

- Manage a classroom of up to 15–20 adults over the age of 21+.
- Help second language learners improve their English conversation skills through a communicative language teaching approach.
- Develop and deliver daily lesson plans/curriculum and educational activities for students in ESOL, which includes utilization of SED/CUNY CareerKit.
- Monitor students' educational progress and liaise with staff members to provide feedback and establish education plans.
- Administer assessments, tests, and track results.
- Take and document student attendance for each session.
- Attend RAEN professional development and additional training, according to the city and state standards.
- Demonstrate ability to perform multiple tasks effectively in a fast-paced environment.
- Other duties as assigned by the adult education program manager, director of workforce operations, and the senior managing director of workforce.

What we are looking for:

- Must be available to teach in person at St Nicks Alliance Workforce Center at 92 Throop Avenue, Brooklyn, NY 11206.
- The ideal candidate will have a bachelor's degree in education and minimum 3 years teaching in ESOL.
- Those who are very proficient English speakers with a good working knowledge of English grammar and language use.



- Those with experience utilizing distance learning tools and resources.
- Experienced teachers with good interpersonal skills who enjoy working in diverse linguistic and cultural settings.
- Passionate teachers looking to empower immigrant communities through English language education.
- Those having excellent communication, organizational, verbal, and written skills.
- Those with experience with Best Plus 2.0 preferred.
- Those experienced with SED/CUNY CareerKit curriculum are preferred.

What's in it for you:

- compensation range: \$45–\$50 per hour
- competitive benefits package (medical, dental, vision, 401k)
- 12 company paid holidays; paid vacation, sick, and personal time off
- learning and development opportunities plus access to wellness programs

How to apply:

Please submit a thoughtful cover letter, a brief writing sample, and resume to ngonzalez@stnicksalliance.org with Part-Time ESOL Instructor, Adult Education Program in the subject line. Visit www.stnicksalliance.org to learn more about the organization. Please no phone calls.

St. Nicks Alliance is an Equal Opportunity Employer that values diversity. We consider applicants for all positions without regard to race, color, national origin, religion, sex, gender identity, age, disability, alienage or citizenship status, ancestry, marital status, sexual orientation, veteran status, or any other status or characteristic protected by applicable federal, state or local laws.

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