

Custodian – Full-time Position

Who we are:

St. Nicks Alliance, a North Brooklyn based community organization, seeks to transform lives of low- and moderate-income people through employment, education, housing, elder care and social services. We do this by delivering impactful services with measurable outcomes to children, adults, and the elderly. As a civic anchor, we carry out this mission within the context of building a sustainable community for all people through the arts, environmental advocacy, and urban planning.

We are currently seeking a full-time **custodian** to work in various St. Nicks Alliance buildings in Brooklyn.

What you'll do:

The **custodian** under the direct supervision of the superintendent and area property manager is responsible for the cleaning and upkeep of the buildings assigned, performing general repairs, preparing vacant units of buildings managed by St. Nicks Alliance to operate within local and state compliance and regulations. **The custodian must be able to lift up to 50 lbs., go up and down stairs, and climb a 6 ft. ladder.**

Specific duties include, but are not limited to:

- performs daily cleaning tasks to maintain the building up to code, clean, in high-standard sanitary conditions free of trash and graffiti with clear walkways; to include but not limited to common areas interior (community room, lobby, office, and all other public areas) and exterior (parking lots, sidewalk, street 18" from the curb, back & side yards and other areas within the property bounds)
- preserve interior floors and walkways of public areas by mopping, sweeping, vacuuming, waxing/stripping and buffing floors with machines when needed
- wipes down and cleans accessible interior and exterior walls, doors, covers, and windows, dusts furniture and light fixtures
- cleans, sanitizes, and replenishes restroom supplies and dispensers
- empties trash cans, replaces bags; takes out rubbish for collection in common areas and after special events
- participates in the preparations, set-up, and take-down of property functions
- performs basic building repairs, electrical, plumbing, and carpentry tasks such as but not limited to the following: changing light bulbs, unclogging drains, fixing faucets, and patching holes
- assists the superintendent in the installation of vanity mirrors, cabinets, and window valances
- paints public areas and/or apartments
- removal of snow or ice from sidewalks and exterior walkways, scattering salt (if necessary) as indicated in preventative maintenance protocol
- assists in "make-ready" of vacant units including but not limited to apartment cleaning, trash-out, cleaning appliances and minor repairs: patching small holes, painting, flooring, and surface repairs

What we are looking for:

- high school diploma or 2 years of work experience.
- ability to prioritize, work independently, and handle multiple tasks with attention to detail.

What's in it for you:

- compensation is \$19 per hour
- competitive benefits package (medical, dental, vision, 401K)
- 12 company paid holidays; paid vacation, sick, and personal time off
- learning & development opportunities and access to wellness programs

How to apply:

Applicants should send a resume with a cover letter indicating salary requirements to St. Nicks Alliance, Attention: Custodian Search to housingjobs@stnicksalliance.org

St. Nicks Alliance is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, national origin, religion, sex, gender identity, age, disability, alienage or citizenship status, ancestry, marital status, sexual orientation, veteran status, or any other status or characteristic protected by

applicable federal, state or local laws.

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