

### **Case Manager- Full-time**

#### **Who we are:**

St. Nicks Alliance, a North Brooklyn based community organization, seeks to transform lives of low- and moderate-income people through employment, education, housing, elder care and social services. We do this by delivering impactful services with measurable outcomes to children, adults, and the elderly. As a civic anchor, we carry out this mission within the context of building a sustainable community for all people through the arts, environmental advocacy, and urban planning.

We are currently seeking a **full-time case manager** for our 2 Kingsland Avenue office location in Brooklyn.

#### **What you'll do:**

The case manager, under the direct supervision of the case management supervisor, is responsible for providing comprehensive case management services for individuals and families in supportive housing. The case manager coordinates the specific resources and services needed by the consumer as determined by in-depth screening and ongoing assessment. Working closely with the consumer, the case manager develops a service plan, makes needed referrals, and supports consumers and their families in achieving their goals using evidence-based methods.

Specific duties include, but are not limited to:

- Provides intensive case management to 20 households, both individuals and families utilizing evidence-based approaches including trauma-informed care and motivational interviewing
- Completes initial and ongoing assessments leading to the completion of strength-based service plans that accurately reflect the short and long-term goals of consumers
- Documents all services provided by maintaining updated progress notes, assessments, and psycho-social reports
- Conducts home visits to support consumers monitoring their physical and emotional status and observing the condition of the apartment
- Makes referrals to medical providers, home care, mental health and substance abuse services, legal services, detox programs, housing stability agencies, day treatment programs, independent living, and other social service agencies as needed. Monitors referrals to ensure engagement
- Supports housing stability by assisting consumers with budgeting, recertifications, and maintenance of income and benefits
- Assists with regular assessments for substance use making referrals to programs as needed utilizing a harm reduction approach
- Provides assistance to consumers in securing entitlements and advocating for services and benefits
- Maintains confidential records, logs, and charts for consumers
- Liaisons between consumers and the Human Resources Administration (HRA)
- Provides trauma-informed crisis intervention to consumers including de-escalation, risk assessment, and safety planning
- Initiates case conferences based on HRA's established set of standards and guidelines
- Responsible for presenting assigned consumers in the weekly case conference meeting
- Performs other duties as requested by the case management supervisor, assistant director of clinical services, or deputy director for Supportive Housing

#### **What we are looking for:**

- Bachelor's degree, associate's degree, or a high school diploma with at least four (4) years of experience in the social service field
- Prior experience working with those with mental illness and substance use disorder
- Must possess the ability to work independently and handle multiple tasks

#### **What's in it for you:**

- Compensation: starting salary of \$48,000 per year
- competitive benefits package (medical, dental, vision, 401K)
- 12 company paid holidays; paid vacation, sick, and personal time off
- learning & development opportunities and access to wellness programs

**How to apply:**

Applicants should send a resume addressing what qualities you have that fit this role, to [jsosa@stnicksalliance.org](mailto:jsosa@stnicksalliance.org).

St. Nicks Alliance is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, national origin, religion, sex, gender identity, age, disability, alienage or citizenship status, ancestry, marital status, sexual orientation, veteran status, or any other status or characteristic protected by applicable federal, state or local laws.

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